



**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
COMMITTEE MINUTES**

**Facilities Committee  
Central Office Meeting Room  
October 21, 2009 4:00pm  
*Minutes***

I. Called to Order 4:10pm

PRESENT: B. Miracle, B. Stelts, C. Gunkle, J. Liberati, L. Christman, T. Bergey,  
R. Andrulovich, D. Werkheiser, S. Knoll

ABSENT: B. Breslin, J. Snell

OTHERS:

II. APPROVAL OF MINUTES OF September 16, 2009

III. PRESENTATIONS / REPORTS – none

IV. OLD BUSINESS-

**SUPPORT SERVICE UPDATE**

- Modular Removal: Hopewell's modulares are removed, grading and seeding is required. Lower Milford is scheduled to be gone early next week. Liberty Bell's is still being scheduled.
- Baseball field: Repairs will be started by the end of this week. Estimated cost = \$9550.00
- A realtor contacted the district in reference to corporate space available in Stabler Center. Administrative staff toured the space. It would be approximately \$250,000/year + utilities to rent this space. A ten year lease is required. Discussions comparing the cost of leasing vs. building on district property occurred. 7-10 million dollars will be spent if an addition or new building is built on district property. The committee was concerned how the community would perceive renting space and/or building on district property. This is not a good time economy wise to introduce this option.
- Storage shed at Lower Milford will be replaced. We don't need a shed the same size however items that are stored at Lower Milford will need to find a new place. Storage shed on High School property is more accessible and will also need to house batting cages.

V. NEW BUSINESS-



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### **INTERMEDIATE SCHOOL**

Architect's comments

- Mr. Breslin was not present.

District Comments

- Plan Con I is being completed by the architect. This part of Plan Con has to do with all change orders.
- Plan Con J is the district's responsibility.
- Penn Contractor is being charged liquidated damages (\$500.00/day) for not completing the building on time, specifically finishing the punch-list items. D. Hersh (Breslin's office) will write a letter to Penn explaining those items that have not been address to date: landscape issues (fields by Valley Green), control joints and other miscellaneous items.
- Signage on Rt. 378: See attached document, Committee is in favor of Option A, the sign will be placed at the entrance on Rt. 378. Lighting is not included.
- We have been working on the balancing of the HVAC systems. Chillers have been shutting down as the outside temperatures get lower.
- Discussion occurred having to do the teachers covering windows with curtains & posters. Lighting control systems are also being used but are not energy efficient when drapes are being used.
- Support Services is monitoring the cleaning of the building and the staffing needs.

### **DISTRICT UPDATES**

Support Services

- CrazyHorse walking path and all sport fields: Nothing has been said recently however there is a meeting with Upper Saucon Township on Tuesday, those attending will question the status.
- Open House @ Intermediate School: Sunday, Oct 25<sup>th</sup> 12:30 – 3:30. Students from the HS Key Club will be available. Cakes and punch has been ordered.
- Food Service: The HS cafeteria has been allowing the students to borrow up to \$25.00 for lunches. Difficult to collect debts. D. Werkheiser wanted to inform committee of problem. Secondary students are permitted to borrow 3 lunches (approx. \$8.00) then notified by cashier. Elementary students are permitted to borrow 3 lunches and then given cheese sandwiches until debt is cleared up. Committee would like administration to figure it out. Policy sounds o.k. with them.

VI. VISITORS' COMMENTS- no visitors present

VII. EXECUTIVE SESSION



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VIII. OPEN SESSION

ADJOURNMENT                      5:10pm

ATTEST: *Susan Knoll* Secretary / Recorder